

## Project Grants - advice to applicants

### Purpose

These grants are intended to support research projects led by clinicians and scientists

### Scope

- Projects that answer a stand-alone research question
- Projects that leverage a larger project by answering a separate and complementary question
- Projects must be based in New Zealand

### Who can apply?

- Post-doctoral research fellows, clinicians, academics

### What can be funded?

- Salaries for post-doctoral research fellows
- Salaries for named investigators
- Salaries for research assistants and technicians
- Working expenses, including publication costs
- Equipment up to a value of \$15,000
- Recipients are eligible to apply for travel to conferences and training courses directly related to the project. These are applied for separately as travel grants, up to a maximum of \$4,500 in total.

### What will not be funded?

- Completion of existing projects
- Stipends or fees for postgraduate students
- Institutional overheads
- Salaries for clinicians or scientists with permanent positions

### Maximum value

- There is no specific maximum value, please review previous grants awarded on the Foundation's website as a guide. The maximum term is three years

### Closing dates

*If the closing date falls on a weekend or holiday, it will be extended to the next working day*

- 1 April and 1 September

### Process

- Create an application on our online portal at <https://grants.neurological.org.nz/>. You will need to create a new account if you are a first-time user
- Your application will go to your configured research office for review, before being sent on (at the institution's decision) to the Neurological Foundation
- The budget requested should be in NZD. The Neurological Foundation will not award more than is requested in the budget and does not fund institutional overheads. Only actual costs for ACC and superannuation should be included in salary associated costs
- Supporting documentation:
  - NZ Standard CVs for all named investigators, including research assistants and subcontractors, using the template available on the application form
  - Partial funding and ethics approval letters, as required
  - Quotes for items of equipment or subcontracts, and letters of support for collaborations, should be attached at the end of the research proposal
- Applicants will be advised of the outcome early in July or December
- Successful applicants will be informed of the conditions of the grant and asked for their formal acceptance of the research contract

## **General Advice**

### **Purpose**

The Neurological Foundation's purpose is to "be a catalyst to improve the future quality of life for New Zealanders impacted by neurological conditions".

This includes diseases and disorders of the central and peripheral nervous systems. The Foundation will accept applications for research that contributes to our understanding of, prevention, diagnosis, prognosis, treatment, or management of neurological conditions. The research proposal should have a clear outcome, which will add to knowledge about neurological disorders. The Foundation will accept applications designed to enhance knowledge about the pathogenesis of neuropsychiatric and neuropsychological disorders, but applications that deal only with the management of mental health disorders will not be considered.

### **Grant writing advice**

Two groups of assessors will read your application: external national and international reviewers with expertise in your area, and the Foundation's Scientific Advisory Committee which is comprised of a diverse range of clinicians and scientists. A clearly written proposal that is accessible to the non-expert will be appreciated by the Committee. Reviewers warm to a concise application and can be irritated when important details are missing, especially if there is unused space in the application.

### **Assessment**

The Foundation's Scientific Advisory Committee will assess your application, along with reports from up to four expert external reviewers. The Committee will make funding recommendations to the National Council of the Foundation.

### **Resubmission**

The Foundation's Scientific Advisory Committee provides constructive feedback to applicants after each grant round. If unsuccessful, applicants can resubmit their proposal in a subsequent grant round. However, the Scientific Advisory Committee believes that a third submission of an unsuccessful project is not appropriate. Therefore, only one resubmission of a project grant application will be accepted. A researcher who has been unsuccessful twice with a particular application is welcome to submit further proposals in their chosen field of research, but these proposals will need to be based on new or substantially revised hypotheses.

### **Research contracts**

Successful applicants will be offered research contracts that outline the conditions of the grant, including the following:

- If required, ethics approval must be obtained prior to commencing the project
- The host institution will administer the grant
- The grant will have a specific start date and end date
- The institution's research programme may be rapidly evolving and the details of the research project may change after the application is made. If the contractual details of the project change a variation request will need to be submitted through the application in the grants portal
- Funded salaries will cease at the grant's end date, and the Foundation will not fund any leave owing at the end of the grant
- Annual progress reports are required on the anniversary of the start date. A final report will be required within 12 months of the project end date. Reports should be submitted to the Foundation through the application in the grants portal
- Presentations or publications resulting from the project will acknowledge the Foundation's support

### **Questions?**

If you have any queries please contact the Foundation at [research@neurological.org.nz](mailto:research@neurological.org.nz)